Corporate Office
Admin & PR Branch

1st Floor, Bharat Sanchar Bhawan,
H.C.Mathur Lane, Janpath,
New Delhi-110001.
Ph: 011-23734157



BSNLCO-ADMN/62/6/2020-ADMN

Dtd. 20th December, 2023

To

All CGMs, BSNL.

Sub.: Marking the attendance in new online Attendance System through Mobile App-regarding.

Ref.: This office letter no. BSNLCO-ADMN/62/6/2020-ADMN dtd. 14th December, 2023.

Kindly refer to this office letter placed under reference(enclosed herewith) and pertaining to above mentioned subject. In this regard, it is intimated that for marking the attendance in the online attendance system, both options through Portal(http://10.203.208.15/ through BSNL LAN) and through Mobile App are now allowed for all executives of all circles of BSNL. Thus all executives can mark their attendance through Mobile App also in addition to portal option.

Therefore, all circles may test the Mobile App option for marking the attendance by all executives till 31.12.2023 and may contact to Kerala Circle to counter any difficulty being faced in this regard.

It is further intimated that there will only be the Mobile App option for all executives of all BSNL circles for marking their attendance in the online attendance system with effect from 1st January, 2024.

This has the approval of the competent authority.

Enclosures: As above.

(Rajeev Sharma) DGM(Admin)

Copy to:

- (1) PS to CMD, BSNL for kind information.
- (2) PS to DIR(HR), BSNL for kind information.
- (3) CGM, Kerala with the request to take necessary action with effect from 01.01.2024 as mentioned above.

orate Office min & PR Branch Floor, Bharat Sanchar Bhawan, H.C.Mathur Lane, Janpath, New Delhi-110001. Ph: 011-23734157



Dtd. 14th December, 2023

BSNLCO-ADMN/62/6/2020-ADMN

To

All CGMs,

Sub.: Marking the attendance in new online Attendance System through Mobile App-regarding.

Kindly refer to above mentioned subject. In this regard, it is intimated that a new online attendance system has already been implemented in BSNL on PAN India basis with effect from 01.01.2023 for marking the attendance and all employees of BSNL have been marking their attendance in the new online attendance portal on IP address: http://10.203.208.15/ BSNL LAN.

To make the new online attendance system more comprehensive and to overcome the issue of delayed OTP at the time of marking the attendance IN/OUT, all executives of BSNL Corporate Office were allowed to mark their attendance in the new online attendance system only through Mobile App with effect from 1st November, 2023 and the performance of both Android and IOS Mobile Apps for marking the attendance has been found very satisfactory.

Now the competent authority has decided that all executives of BSNL on PAN India basis will mark their attendance in the new online attendance system only through Mobile App with effect from 01.01.2024.

Mobile App is available both for Android and IOS mobile softwares and may be scanned either from the home page of attendance portal or may be downloaded from Google play store (direct) and IOS play store( indirect after scanning the IOS App from home page of online attendance system). After downloading the mobile app, an employee will have to register his mobile number(already registered in the attendance portal) in the Mobile App once through OTP and after that attendance can be marked IN/OUT through Mobile APP.

The attendance may be marked through Mobile App within the premises of BSNL. Those field employees who are already using the Mobile App for marking their attendance, may mark their attendance with the same existing parameters.

This has the approval of the competent authority.

(Rajeev Sharma) DGM(Admin)

Copy to:

- (1) PS to CMD, BSNL for kind information.
- (2) PS to DIR(HR), BSNL for kind information.
- (3) CGM, Kerala for necessary action please.