



BHARAT SANCHAR NIGAM LIMITED  
(A GOVERNMENT OF INDIA ENTERPRISE)  
SR Cell, Corporate Office  
8th Floor, Bharat Sanchar Bhawan,  
Harish Chander Mathur Lane,  
Janpath, New Delhi-110 001

No. BSNL/5-2/SR/2023

Dated:18.08.2023

To

All CGMs, BSNL  
PGM (Pers.), BSNL C.O.

Sub: Conduct of 3rd Membership Verification for electing majority representative Association of Executives in BSNL - **Review and Briefing by Circle/BA/OA Heads.**

Sir,

The undersigned is directed to refer to the subject mentioned above and to say that as per Calendar of the Activities (Annexure IV) of the "Procedure" released vide this office letter dated 18.08.2023 (A-28/MV2023), briefing by the CGMs and BA/OA Heads to the representatives of Associations is to be held on **01.09.2023 (Friday)**.

It is requested that during the briefing to highlight the following DOs & DON'Ts for the Associations and their members apart from the other points may be briefed in the said meeting, please.

This letter is issued with the approval of the Competent Authority.

Encl: as above.

*lj*  
18/08/2023  
(P.K.Gupta)  
AGM(SR)

Copy to:

1. CRO of 3<sup>rd</sup> MV, BSNLCO
2. PGMs/GMs (HR) of all Circles.

## Do's

1. To abide by the procedures/guidelines to ensure free and fair election.
2. To extend full co-operation to the Management to conduct an incident-free, peaceful and smooth election.
3. To paste or display their posters and banners at the designated places only.
4. To depute only those Polling agents which were nominated by Associations.
5. Voters to carry BSNL Identity Card (I.Card) or proper authority.
6. Voter should keep the following things in mind while voting :-
  - i. He should sign on counter foil of the ballot paper.
  - ii. He should see that ballot paper given to him has signature of Presiding officer on the back side otherwise the same shall be rejected and not counted.
  - iii. He shall not be allowed to use his mobile.
  - iv. He shall maintain peace and listen carefully the instructions of Polling team.
  - v. He shall put his mark only by Swastic stamp well inside the box.
  - vi. His ballot paper shall be liable to be **rejected** if
    - a) He puts stamp substantially outside the Seal box
    - b) He puts some marks/signature/write any message/any type of indication on ballot paper.
    - c) On backside, signature of presiding officer is not available.

2.  
18/08/13

## DON'Ts

1. The silence period will start 48 hours before polling time. No Association will be allowed to hold any public meeting within or outside the premises of the Establishment.
2. No person / official of the Association will be allowed to canvass during working hours within the premises of the Establishment of the Company.
3. No person other than serving Executives are allowed to function as Polling Agent, Relief Agent and Counting Representative etc.
4. Use of Mobile Phone (Cell Phone), Land Line or any other form of communication shall not be permitted in the room where polling/counting of votes take place except for the Observer.
5. Do not display any "Poster" / "Notice" / "Banner" / "Writings" etc. within the polling premises (100 meters from the main gate of building) .
6. Do not leave any poster/notice slip put up inside the polling area compound after 09.09.2023 without fail. (Sterlization process)
7. No "Slip" canvassing within the 100 meters area of the main gate of polling premises. (on the poll day).
8. Do not make any announcement / advertisement. etc. within the polling area compound on the poll day.
9. Do not wear any badges or T-Shirts or exhibit in any manner the name/logo etc., of Associations within the polling area / compound on the poll day.
10. Do not use any Political influence or interference.
11. Do not invite any Political Leader / any other Union / Association / forum of public for canvassing etc.
12. Do not give room for any unruly incidents which may hamper polling / counting process.
13. Do not take any articles/things etc. which relate to the name of Associations inside the polling area compound (strictly 100 meters from the main gate of the building where polling booth is set up- prohibited area).
14. Do not show/act to reveal the name of Association in the Prohibited Area.

*Lj*  
13/01/23